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1975

FY 75 AGENCY ANNUAL REPORT

For: Department of Institutions (6401)

Divisions:

- (01) Central Operations
- (02) Audit and Accounting
- (0202) Reimbursement
- (04) Personnel
- (05) Aftercare
- (06) Research and Evaluation
- (07 & 03) Board of Pardons and Adult Probation
and Parole

Institutions:

- (6402) Boulder River School and Hospital
- (6407) Mountain View School
- (6408) Pine Hills School
- (6415) Warm Springs State Hospital

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Montana State Library



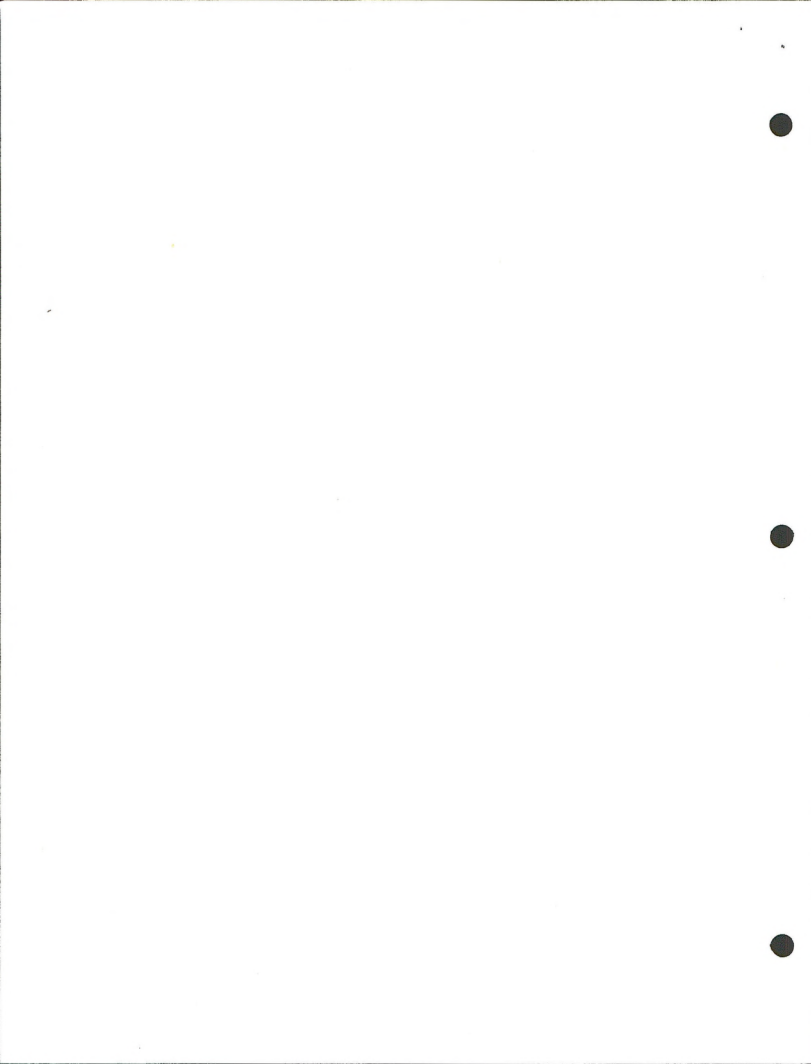
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FY 75 AGENCY ANNUAL REPORT

01 - Central Operations

Central Operations coordinated the development and passage of legislation providing the State with new policies and adequate appropriations in the areas of Mental Health and Developmental Disabilities.

Reorganization of Central Operations during this period improved the legal, accounting, and planning capabilities of the Department. The Central Operations was successful in seeking legislation to develop expanded services at the community level.



FY 75 AGENCY ANNUAL REPORT

(02) Audit and Accounting Major Accomplishments

CONDUCTED DATA PROCESSING PLANNING MEETINGS

The Division coordinated and lead data processing planning meetings with key institutional personnel for the purposes of identifying our data processing needs, analyzing hardware and software available, and developing a time plan for design and implementation of systems for institutions. Specifically, the Division assisted in the coordination and design of the supply inventory monitoring system which is operational at Boulder River School and Hospital and is presently being implemented at Warm Springs State Hospital. The Division also assisted in the planning for the time and attendance reporting system at Warm Springs State Hospital.

ENTERPRISE RANCH ACCOUNTING

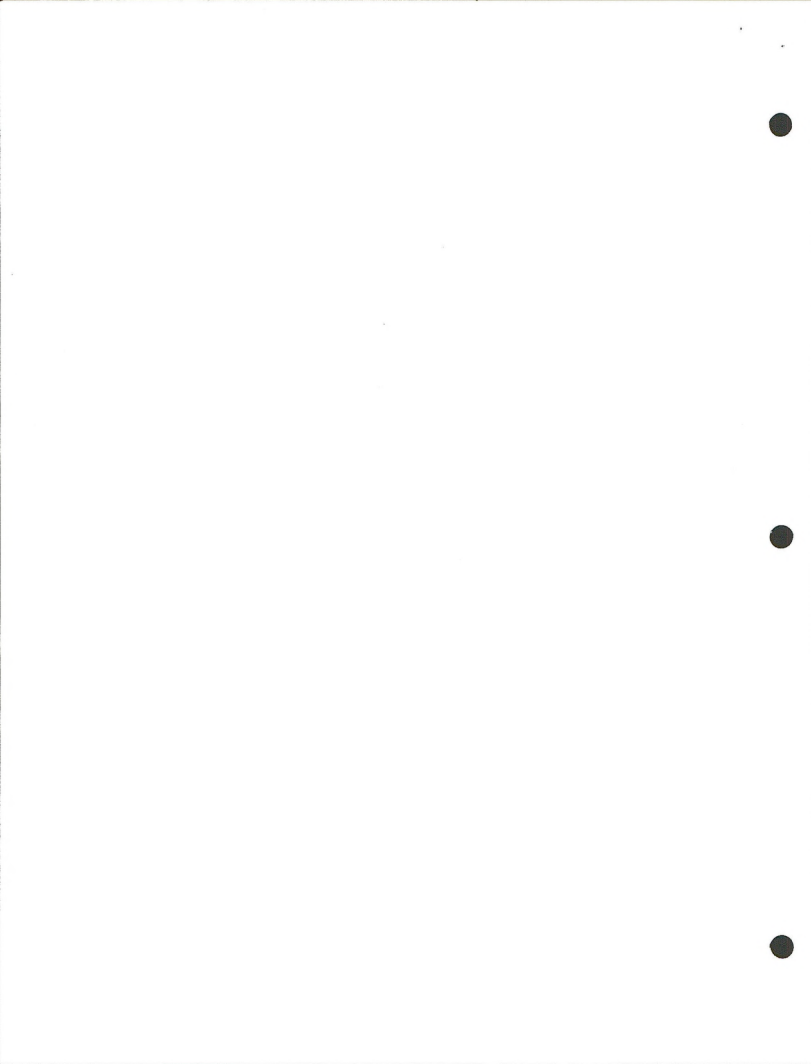
The Division assisted Montana State Prison staff in establishing an enterprise accounting system for the ranch revolving fund which became effective July 1, 1975.

CENTRALIZED THE ACCOUNTING PROCEDURES

Accounting for all the divisions of Central Office including Community Based Services was centralized under the Audit and Accounting Division. This charge has resulted in fixing the responsibility for authorization of payments, better control over expenditure advances, grant account reporting through SBAS subprograms and assigned responsibility for handling receipts and deposits.

AUDIT SERVICES

During the fiscal year the Audit and Accounting Division provided - auditing services for the Department. Specifically, the Division audited a grant contract for the Southwestern Montana Drug Program.



DEPARTMENT OF INSTITUTIONS (6401)

Reimbursement Bureau (0202)

Revenue

With the inclusion of claims payable, revenue retrieval exceeded \$ 5,000,000 which represented an approximate increase of 500% per year within three years.

Medicare Program

Standardized statistical records to capture cost audit information which resulted in increased hospital rates.

Expanded ancillary claims processes including inpatient and outpatient, resulting in increased Medicare revenue.

Medicaid Program

Negotiated increased rates for Skilled Nursing Care, Intermediate A and Intermediate B care.

Expanded ancillary claims.

Implemented functional supervision at the institutions to encourage proper (1) Licensing & Certification (2) Utilization Reviews (3)

Completion of General 63 and General 65 forms on all patients

(4) Time Studies required for Cost Audits.

Trust Offices

Continued update of systems to comply with changes in state and federal laws and regulations.

Improved procedure of filing estate claims on a timely basis for greater revenue collection.

Reimbursement Field Offices

Developed a more efficient method of making assignments to investigating officers.

Held five training sessions on "Ability to Pay" procedures and standards of Evaluations and Reevaluations.

General

Improved systems of purchasing and inventory control.

DEPARTMENT OF INSTITUTIONS

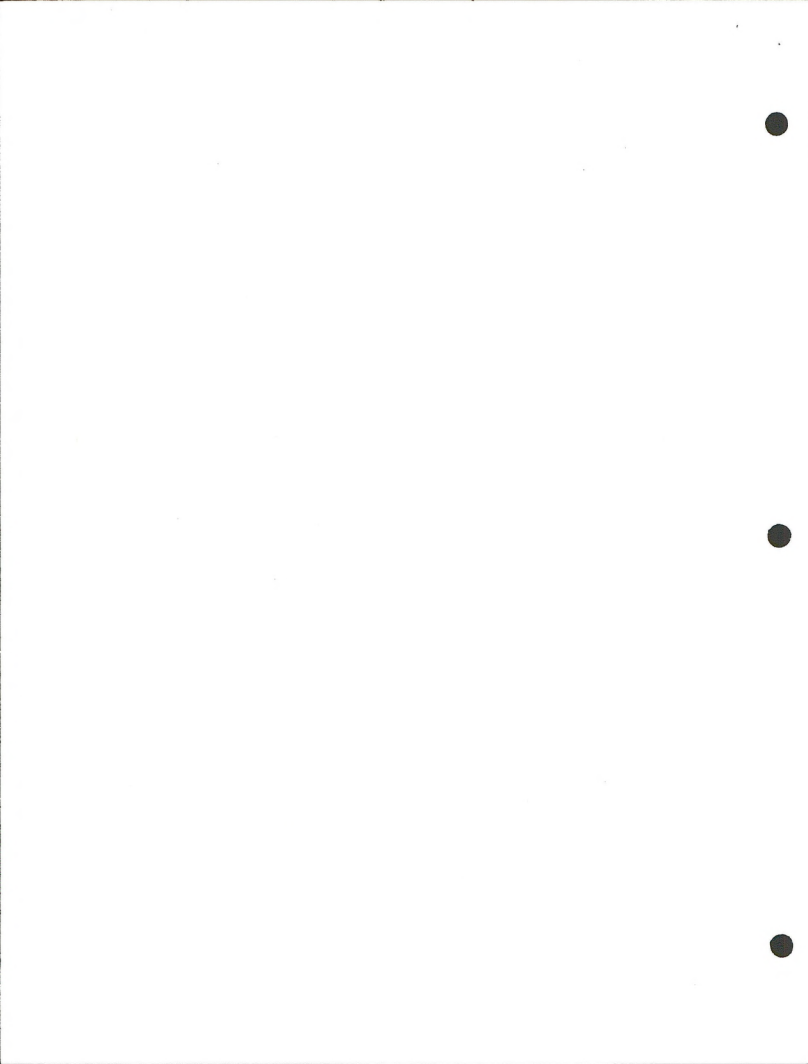
PERSONNEL DIVISION

Thomas L. Gooch, Administrator

Program 04

The Personnel Division has been involved in the following:

1. A number of contract negotiations with various unions;
2. Classification and compensation process with the Dept. of Admin., Personnel Division;
3. Various kinds of appeals and grievances;
4. Studies of organizational structure within the Department;
5. An intensified recruiting effort for the Department for positions under the new Director;
6. Administration of a staff development program for the Department involving training at the university level and other types of inservice training;
7. Position control as it relates to organizational management within institutions;
8. Coordination of personnel policies and matters with all institutions;
9. Exit interview process;
10. Development of Department policies;
11. Processing of payroll for the Central Office;
12. Coordination of Federally funded programs for institutions--
E.E.A., C.E.T.A., and P.S.E.



FY 75 AGENCY ANNUAL REPORT

04 - Personnel Division

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Three of the major accomplishments of the Addictive Diseases Unit during fiscal year '75.

IDARP

The Integrated Drug Abuse Reporting Process (IDARP) is a system that collects and analyzes drug abuse treatment data, and provides Federal, State and Local drug abuse agencies with important information helpful in the management of their activities.

I and P Study and Hidden Prevalence Study

Two major surveying efforts were initiated in FY 75: A statewide Incidence and Prevalence Study, and a Hidden Prevalence Study of actual drug users. These studies will form the statistical baseline against which future studies and other statistical information will be compared.

Development of Certification Standards

A statewide Certification system has been developed for all drug abuse related service delivery personnel. This system, when fully implemented, will identify the training and education needs of drug abuse personnel, will help to insure quality client treatment, and, fulfill a requirement needed to obtain third party payments for drug abuse treatment programs.



FY 1975 AGENCY ANNUAL REPORT

Department of Institutions - 6401

Aftercare Bureau - 05

Major Accomplishments

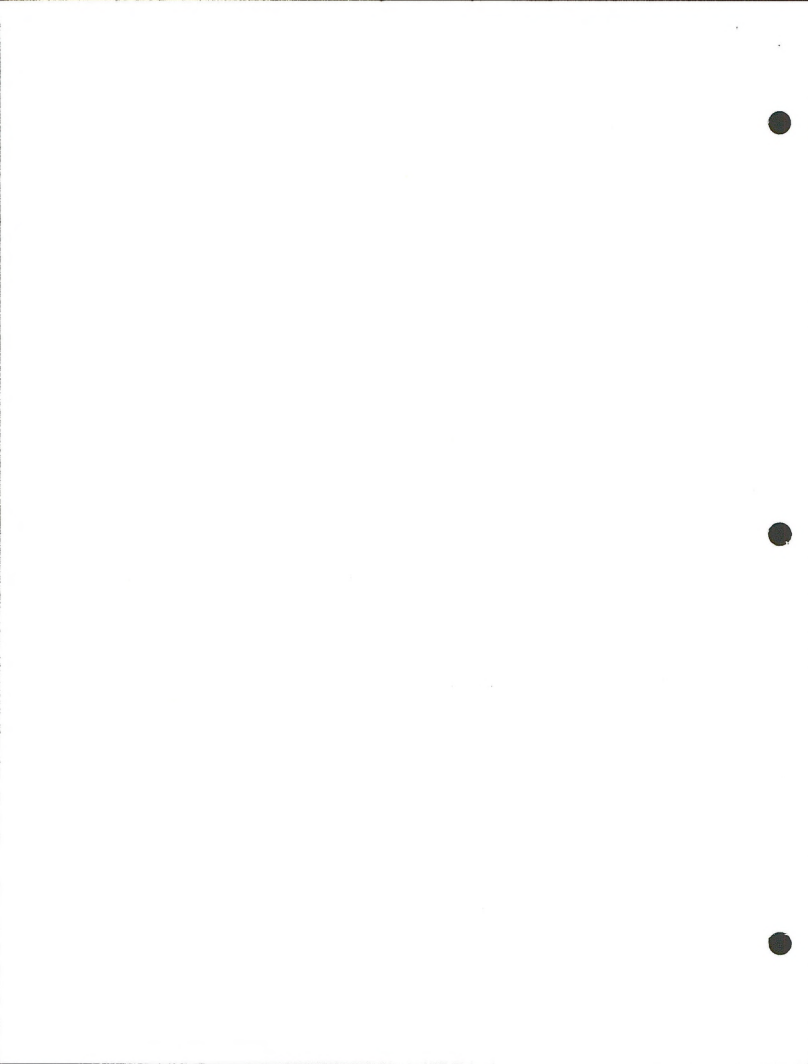
1. Developed individual treatment plans for 52 youth residing at the Montana Children's Center and made appropriate placements for each youth prior to the June 30, 1975 closing of the Center.
2. Developed community facilities such as foster and group homes and accomplished the placement of 27 youths committed to the Department of Institutions by Consent Adjustment Decrees. The use of Consent Decrees, which allow a youth in need of supervision to be committed to care for up to six months, began July 1, 1974. The 27 youth placed were in addition to the normal placement caseload.
3. Developed an Intensive Care, Diagnostic and Evaluation program with facilities in Great Falls. This facility provides residential and other community services to youth committed to the Department for diagnosis and evaluation.
4. Implemented standard procedures for hearings for youth alleged to have violated the conditions of Aftercare. The procedures provide each accused youth the right to be represented by an attorney, to present witnesses and to be heard by an attorney who is not employed or retained by the Department. The procedures insure the youth's right to a fair and impartial hearing prior to revocation.
5. Increased the quantity and quality of service provided to youth through the employment of three additional counselors. The strategic location of these counselors throughout the state and the reassignment of districts reduced the average caseload to 38 per counselor. This caseload approaches the standard promulgated by the National Council on Delinquency.
6. Developed one additional District Youth Guidance Home and one agency group home. These two homes provide residential and other community services for an additional 20 youth.
7. Implemented a central toll free phone line through which runaway youth may contact their parents without divulging their location. "Operation Peace of Mind" was widely publicized by Aftercare through funding from the Montana Board of Crime Control.
8. Developed and implemented a procedure for the biannual inspection and evaluation of District Youth Guidance Homes and promulgated the procedures through a revision of the District Youth Guidance Home Manual.

FY 75 AGENCY ANNUAL REPORT

06 - Research and Evaluation

The Research and Evaluation Division assisted in gathering data and planning for new policies and programs in the areas of Mental Health, Developmental Disabilities, and Corrections.

Research and Evaluation introduced an accountability oriented management system to all institutions.

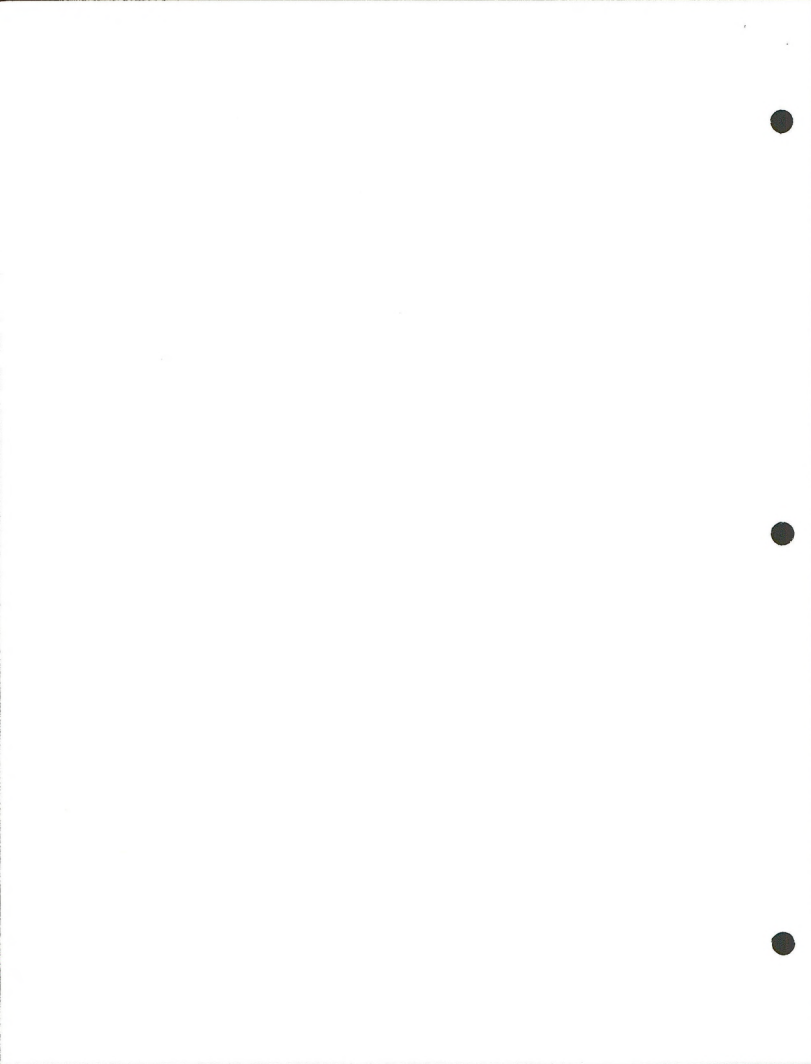


FY 75 AGENCY ANNUAL REPORT

BOARD OF PARDONS (6413)

Adult Probation & Parole Program (01)

- A. The agency obtained required legislation and funds appropriated that will soon provide Sentencing Courts with alternatives to incarceration at Montana State Prison for corrections of its adult offenders.



FY 75 AGENCY ANNUAL REPORT

Montana Drug Center (6415)

Provided direct drug rehabilitation services
to 776 residents of Montana Mental Health Region IV.

FY 75 AGENCY ANNUAL REPORT

Boulder River School and Hospital (6402)

Administration (01)

The biennial budget for fiscal year 1975-77 for the Institution which, was approved by the Legislature, granted a 77% increase in funding over the last biennium. An increase of 199 new staff members was also approved. This was achieved in cooperation with other state agencies and the Governor's Office. One hundred ten residents were placed in emergency community facilities on July of 1974 due to approximately 150 staff vacancies. Employee salary increases were provided effective January 4, 1975. Staff vacancies were decreased from approximately 150 in July of 1974 to approximately 20 in June of 1975, due to increased salaries and active recruitment. The Governor and the Legislature visited the facility during the year to gain information concerning institution problems.

General Services (02)

The Food Service Department operated on a cycle menu for the year and assigned Food Service Workers to the cottages to serve meals so that Direct Care Personnel could use this time for resident training.

The Maintenance Department built wardrobes for residents residing in the old buildings to provide a more normal atmosphere and provided the required maintenance for grounds, vehicles, and buildings at a low cost. Phase I of the Hospital Remodeling Project was completed.

The Legislature approved a \$200,000 long range building request to upgrade the Laundry equipment and building.

Social Behavioral Services (03)

The resident population of the Institution was reduced from 549 on July 1, 1974 to 402 on June 30, 1975. Thirteen persons were admitted to the Institution during the fiscal year.

An introduction to the training approach titled "Training Guidelines" was published and almost 1,000 copies of the Program Procedures Manual was distributed by the Title I Program. A Resident Work Program was established and the workers were paid in compliance with Fair Labor Standards Act and other U.S. Department of Labor Regulations.

The School, Speech and Recreation Programs were reorganized to expand services to the residents and adapt to the habilitation organization of the Institution.

FY 75 AGENCY ANNUAL REPORT
(continued)

Clinical (04)

A Staff Physician and Medex Student were employed at the Institution, which expanded medical care available to the residents.

A genetics seminar was sponsored in July, which was attended by 150 persons from the State of Montana. The immunization program for the Institution has been updated and extensive recruitment for nurses and LPN's has been conducted.

Laboratory services have been expanded through the fiscal year by the addition of new equipment. Physical Therapy services were increased by the addition of new employees and program innovations.

Residential Services (05)

One 58 year old and one 32 year old cottage were closed to resident living due to depopulation of the Institution.

The resident population was reorganized in July of 1974 based on the residents' habilitative needs rather than a geographical region system. The quality and quantity of resident clothing was upgraded through expenditure of more funds and the use of better purchasing practices.

Resident Training Programs were formalized and the data collected was computerized to effectively evaluate resident progress. Environmental enrichment trips for profoundly and severely retarded residents were conducted weekly.

Canteen (08) Not applicable (N/A)



FY 75 AGENCY ANNUAL REPORT

DEPARTMENT OF INSTITUTIONS

Center For The Aged 6404

Please accept the following Annual Report to the Governor:

ADMINISTRATION - 01

Help to develop two additional wings to existing facility to enlarge present facility by a net gain of 56 beds, to be completed by July 1, 1975, at a cost of approximately one million dollars.

CARE & TREATMENT - 02

Patient care staffing increased 75% to better care and provide for patients as required by licensure standards.

Developed and implimented contracts for patient's Bill of Rights.

Improving and increasing patients care and socializing activities.

Expand inservice program for staff development.

GENERAL SERVICE & PHYSICAL PLANT - 03

Construct garage addition to existing garage.

Re-roofed kitchen and dining room area.

Plan to re-roof remaining existing building.

Plan to develop preventative maintenance.

FOOD SERVICE - 04

Develop Food Service Manager position to assume responsibility of diets, menus, purchases and inventory.

FY 75 AGENCY ANNUAL REPORT

GALEN STATE HOSPITAL (6406)

Administration (01)

With the increased activity (due to the alcoholic treatment program) and expanded requirements imposed by State and Federal regulations, administrative costs have remained within budget constraints.

Care and Treatment (02)

Increased recruiting activity has enabled the hospital to achieve the minimum requirements of licensed nursing personnel to meet State and Federal Standards.

General Services (03)

Phase II of the Life Safety Code Improvements is well on the way to completion. This project includes: 1. The installation of automatic smoke and fire doors. 2. Smoke detectors. 3. A complete revision of the fire alarm system. This project will give us minimum compliance with Federal and State Standards.

State Alcoholism Program (04)

The state alcoholism treatment and rehabilitation program was moved from Warm Springs State Hospital to Galen State Hospital, accomplishing the implementation of sections 80-1701 and 80-1705 R.C.M. (H.B. 988, 1974 sessions). This changed alcoholism from a "mental illness" to an "illness", thereby providing much needed relief to Warm Springs State Hospital by reducing the admission rate over 50%. Galen treated 1029 persons during this period for alcoholism in an "open door" modality.



EASTMONT TRAINING CENTER

LITTLE STREET, GLENDIVE, MONTANA 59330

PHONE 365-2644

FY 75 AGENCY ANNUAL REPORT

MAJOR ACCOMPLISHMENTS

ADMINISTRATION - 01

1. Behavior Modification Specialists

Two behavior modification specialists were employed which provided a substantial increase in individualized student programming.

2. Hike-Bike

The center staff and equipment were used to assist the local association for retarded citizens in raising \$6,000. for early infant stimulation programs in the community.

CARE AND CUSTODY - 02

1. Position Rank Increased

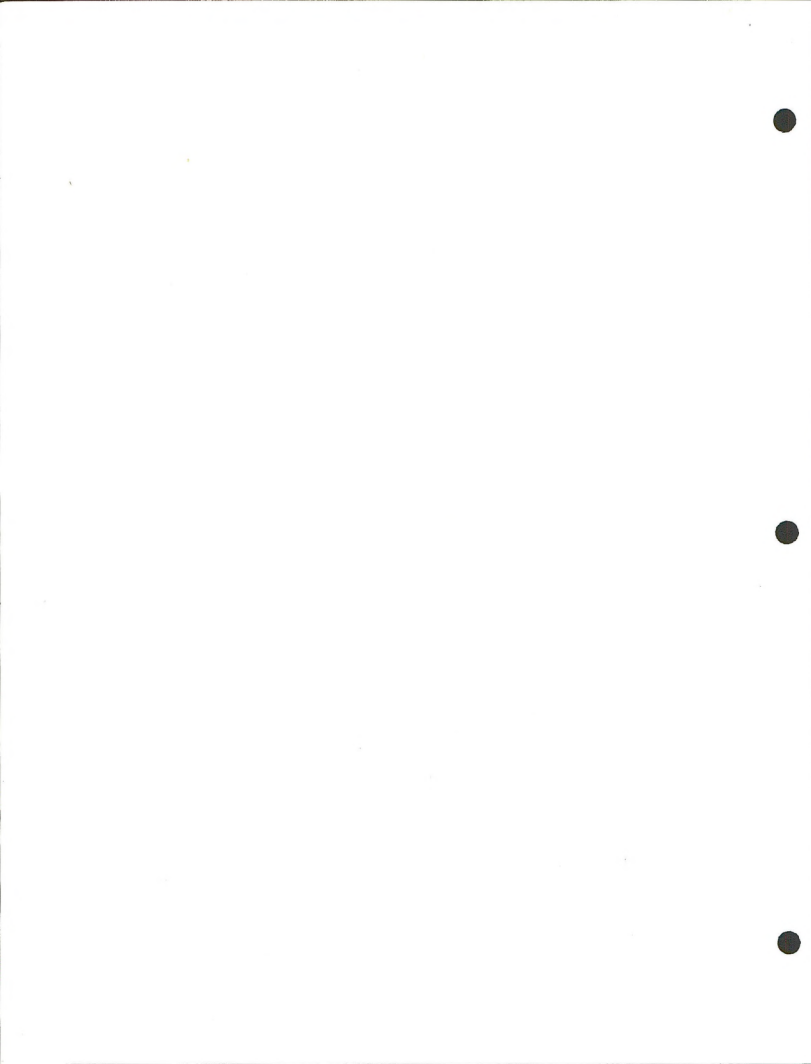
The positions of Mental Retardation Aide II and Licensed Practical Nurse II were developed and provided opportunities for promotion within the Care and Custody department.

2. Token System*

A token system was implemented and resulted in a 47% increase in appropriate adaptive behavior as defined by the "merit system".

3. Grandparent and Counselor Training*

Foster Grandparents and Attendant Counselors were involved in the performance of training programs daily resulting in a 28% increase in the self help skill proficiency of the children.



Care and Custody 02 Cont.

4. Code of Conduct*

A Universal Code of Conduct was constructed and implemented resulting in a 40% decrease in student maladaptive behavior at the Center.

GENERAL SERVICES - 03

1. Energy Conservation

Eastmont has been successful in reducing Natural Gas Consumption by 18.80%, Electricity by 10.12% and Travel by 18.67%.

2. Multi-Purpose Building

Funding for addition to our Multi-Purpose building was approved and construction was started in April 1975 and at the present time is 75% completed.

3. Use of E.E.A. Program .

One man was trained under the Emergency Employment Act and has now been placed on our staff full time.

EDUCATION AND REHABILITATION -04

1. Student Population Placed

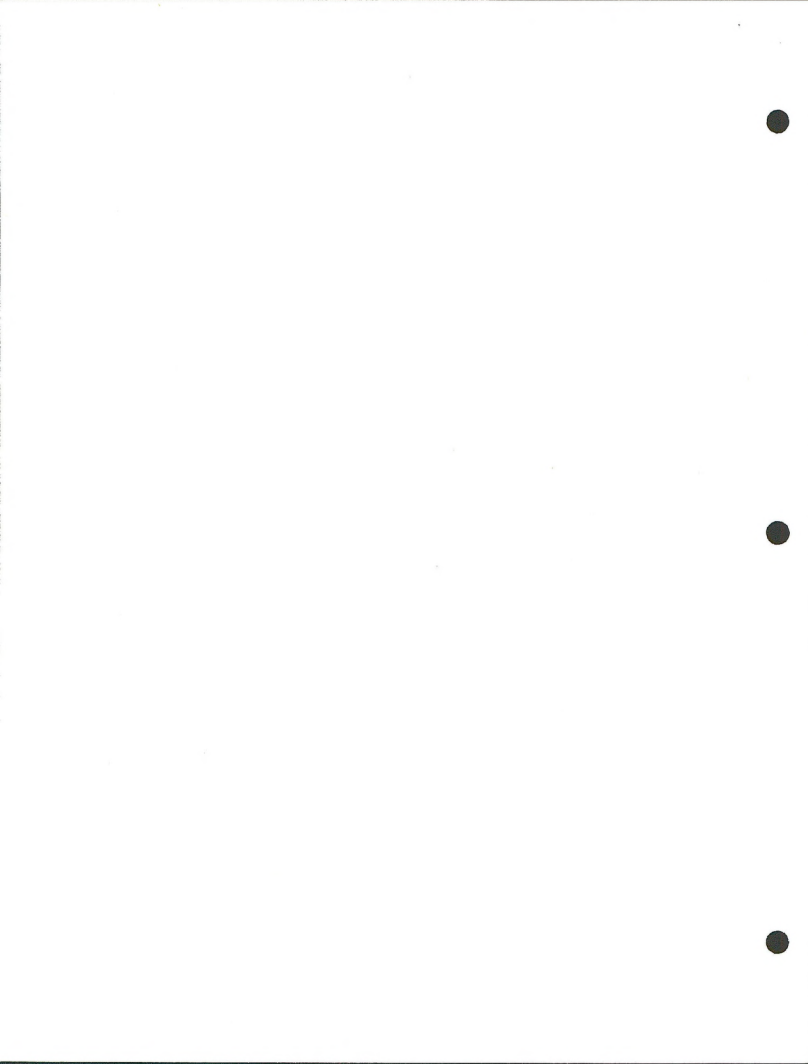
A total of 20 students were placed during the year in a less restrictive setting with the break-down as follows:

Nine students were placed in a less restrictive living setting while maintaining existing educational placements.

Five students were placed in a less restrictive educational setting.

Three students were placed simultaneously in a less restrictive educational and living setting.

Three students reached maximum residency age and were placed in workshop settings with less restrictive living situations.



Education and Rehabilitation 04 Cont.

2. Establishment of Pre School Class

Minimum age requirement was lowered from six to four years of age, enabling the establishment of a pre-school class to provide services and training for younger developmentally disabled children who would otherwise have no services available.

3. Establishment of TMR Classroom in Lincoln Public School

Through cooperation with the office of the Superintendent of Public Instruction, a TMR classroom was established at Lincoln Elementary School in Glendive allowing for the placement of seven students in a less restrictive educational setting.

4. Portage Project

Eastmont cooperated with the Southeastern Montana Association for Retarded Citizens and the Glendive Public Schools to aid in the development of the pre-school Portage Project to provide in home training for 4 Developmentally Disabled children.

5. Psychologist under Contract

A contract for services was established with a local psychologist to provide for updated psychological information in student files and to provide professional consultation for Eastmont staff and resident's parents.

6. Human Service Worker

An agreement was entered into with Dawson College, Glendive, enabling a second year Human Services major to receive ten weeks of practicum experience in the fields of social work, education and care and custody of Developmentally Disabled children.

7. Participation in University Year for Action Program

Eastmont was chosen as a training site for the UYA program, allowing for a senior special education major to participate in three college quarters of practical work experience with Developmentally Disabled children while obtaining undergraduate college credits.

Education and Rehabilitation 04 Cont.

8. Individual Student Plans*

A uniform evaluation procedure was constructed to be used in determining priority training areas for the students. This resulted in individualized priority training plans for each student at Eastmont.

9. Parent Involvement*

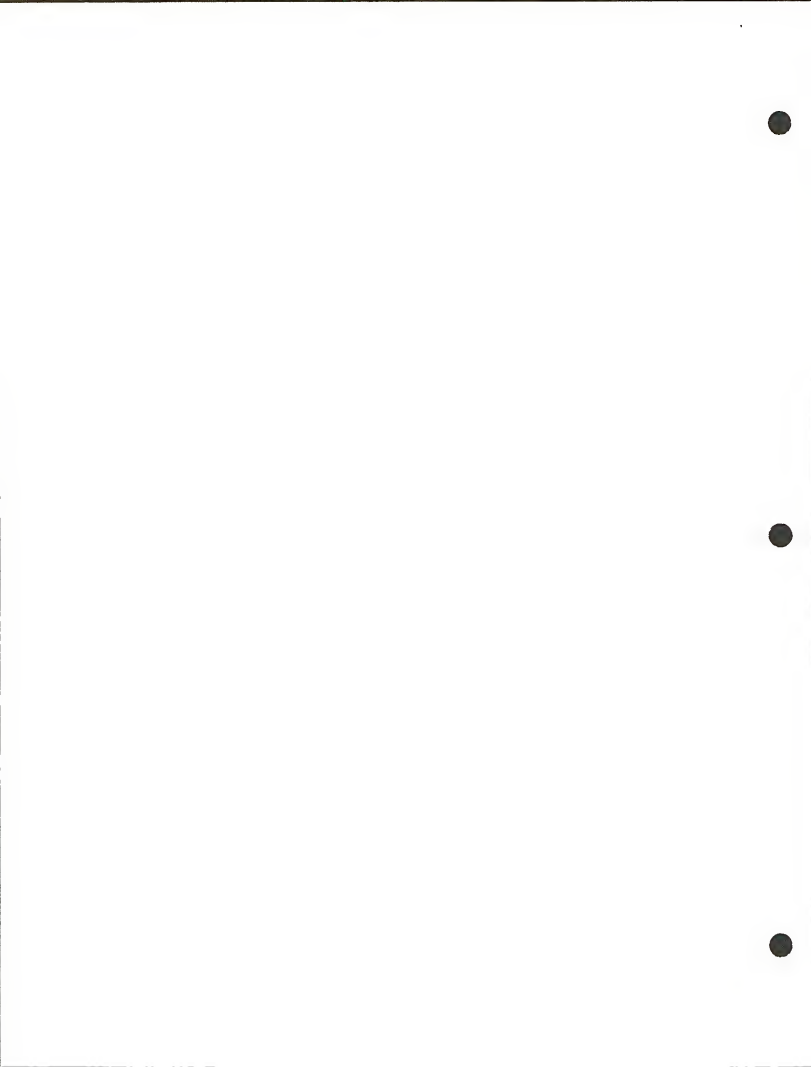
Parent communication was increased through visits to 90% of the homes throughout the year. Three successful toilet training programs were carried out at home and several parents reported progress on maladaptive programs in the home.

FOOD SERVICES - 05

1. Food Services

The food services became a separate accounting entity offering better diet development, inventory control and using fewer man hours.

* Indicates program accomplishments initiated by Title I personnel and cooperatively implemented with designated program.



MOUNTAIN VIEW SCHOOL (6407)

Administration (01)

Despite a record breaking number of new commitments, the following factors remained stable: The average daily population was reduced to a record low of 61 girls. The average length of stay remained a low 7.5 months. The recidivist rate remained a low 11.0%.

The Mountain View School was also flooded with a record breaking amount of water during the spring; approximately \$5,000 damage and much clean-up work; entire institution evacuated to Fort Harrison for 12 days during May, 1975. During the several weeks of high water, there were no major incidents, no deaths or injuries to staff or students. Outstanding performance by Mountain View School staff members, outstanding assistance received from Montana National Guard.

\$150,000 building program completed during 1975 fiscal year. Remodeling program has resulted in updating of entire Mountain View School program. Improved School, Administration Building, and Intensive Care Cottage, with a very limited amount of funds. Salaries for all Mountain View School staff members were increased by the Legislature. Result: better staff morale, more applicants, less turnover.

Education (03)

Mountain View School granted "regular accreditation" from Montana Board of Public Education.

1920 Mountain View School building remodeled. Large classrooms divided into smaller individualized classrooms. All rooms repaired, painted, draped, and carpeted. Legislature funded three new teacher positions and one guidance counselor position.

Care and Custody (02)

Group Life: As a result of the remodeling program that took place during the designated fiscal year, the implementation of an intensive treatment unit took effect in March of 1975. This unit is designed to control a maximum of 14 residents who would be classified the most disturbed or in need of special attention. The implementation of this unit has resulted in the almost total phasing out of our previous inadequate isolation unit as well as reducing total detention time. The old isolation unit (a five-cell block unit) is now used only for extreme cases and then only for a short period of time.(generally never over-night).

The number of "runaways" from the institution has significantly been reduced as well as the number of "on campus" disturbances. This is attributed to the maintainance of

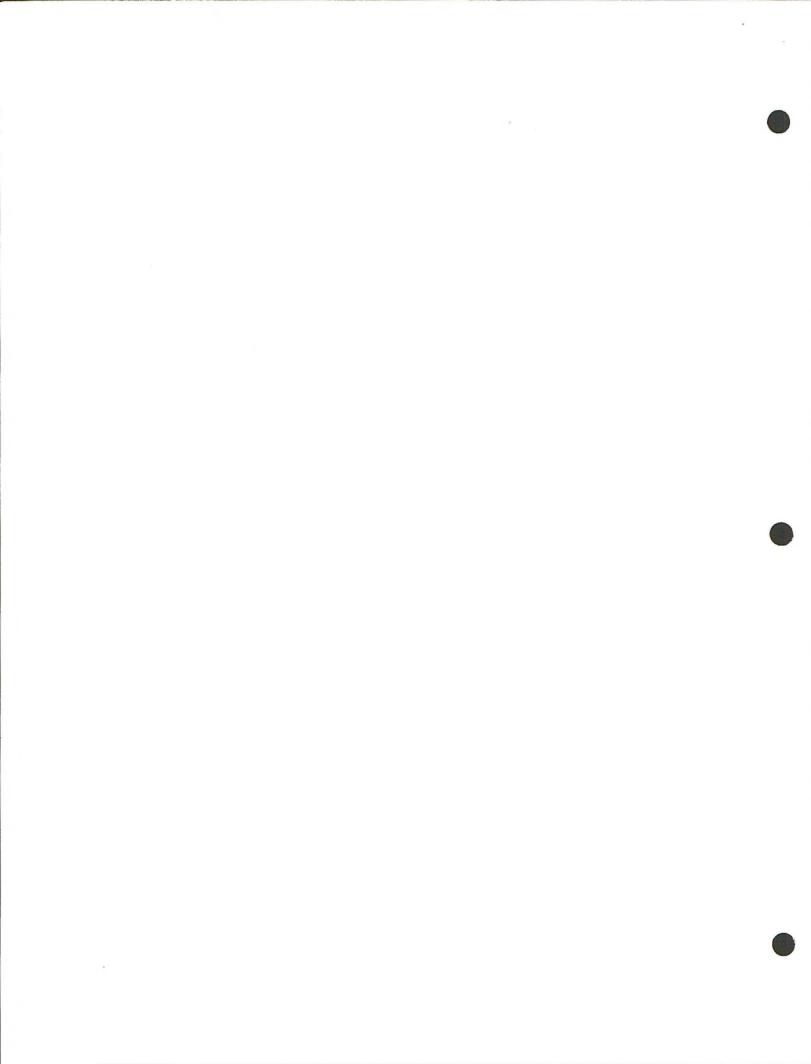


Page Two

a lower daily population, the utilization of the Intensive Treatment Unit, the addition of key personnel staff training, and a sophisticated radio communication system obtained through a Crime Commission Grant.

The Group Life Department has been the target of In-Service Training during fiscal year 1975. Several training programs were set up through the auspices of a training grant awarded to the University of Montana funded by the Governor's Board of Crime Control. This included films, local experts, and out-of-state consultants.

Clinical Services: An additional Social Worker I was acquired to assist in meeting the demands of the increased number of 45-day evaluations commitments. New offices and location of offices have been changed as a result of the remodeling program providing the Clinical Service Department with a more professional atmosphere conducive to a more successful clinical treatment program. Emphasis continues to be placed on much individual and group type counselling approach.



FY 75 AGENCY ANNUAL REPORT

DEPARTMENT OF INSTITUTIONS (6401)

PINE HILLS SCHOOL (6408)

Administration (01):

This department has continued to carry out its overall objective, namely, that of providing the necessary services to each student committed to Pine Hills School in order that he might be released at the earliest possible date and returned to his community as a law abiding citizen. Operating on this premise we have been able to provide differential treatment to the extent that the average length of stay has been decreased from a little over 9 months to 7.5 months. We have also provided each student with a diversity of activities in order to meet his individual needs, thereby reducing our recidivism rate from 16.2% to 15%.

This department has also continued to promote sound personnel practices which includes the recruitment and training of competent personnel, the carrying out of a sound accounting system to prevent over expenditure of any account, along with providing a safeguard for the individual property and monetary assets of each student.

Care and Custody (02) and Clinical Services (06):

This department has continued to maintain a campus atmosphere that is conducive to behavior modification as evidenced by the low percentage of boys being returned to the School. The counselors have spent more time working with individual boys on their problems resulting in the boys being willing to accept more responsibility for their own behavior. During this past year the inservice training programs have been improved through instituting training sessions on behavior modification, use of psychological tests, various counselling techniques, etc. Staff turnover has continued to be low and the number of parents involved in family therapy has been increased.

Education and Training (04):

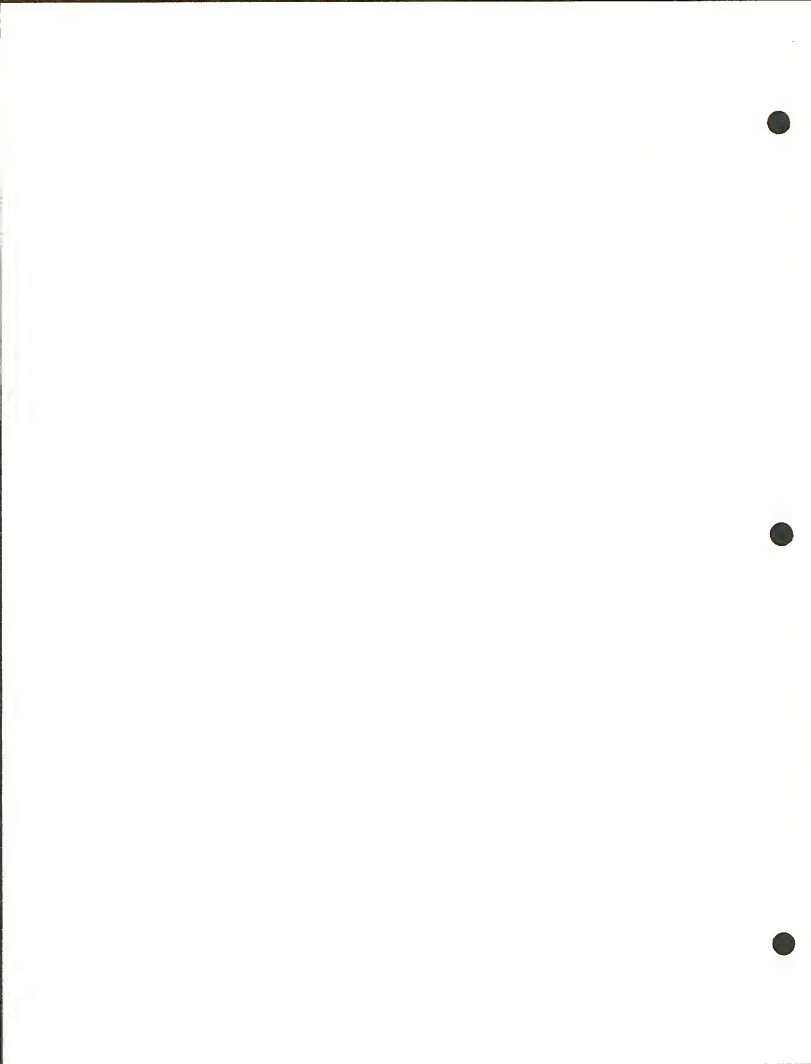
This department has continued to provide an individualized, ungraded academic program that has not only motivated the students to seek further education but it has better prepared them for re-entry into the school system of their communities. The Individualized Structured Program (ISP), funded with ESEA Title I money, continues to be rated by the State Department of Public Instruction as one of the best programs in the state. Through a total change in the recreational staff this department has provided a wider variety of activities for both recreation and leisure time.

Physical Plant and General Services (03):

This department has continued to provide a day-to-day preventive maintenance of buildings, vehicles, and equipment. Through assigning fewer students to the maintenance supervisors this department has been able to make the work experiences more meaningful along with improving the quality of maintenance done on the campus.

Food Services (07):

This department has continued to furnish appetizing and nourishing meals to the students. Through maintaining a close working relationship with the Institutional Dietician the cost of each meal has been held at a minimum while at the same time the quality of meals has been increased.

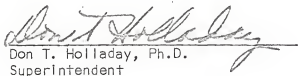


FY 75 AGENCY ANNUAL REPORT

PINE HILLS SCHOOL (6408)

Farm (05):

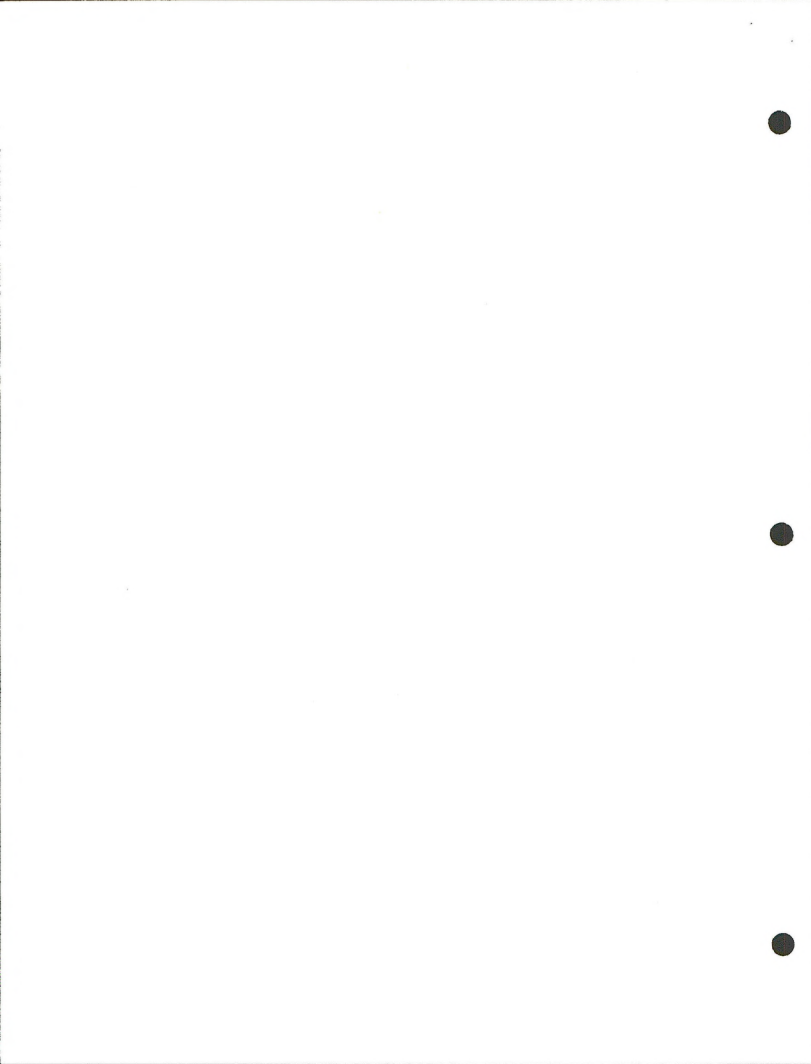
Serious consideration was given at the last Legislative session to close the farm. However, since we were able to substantiate that this is one program that is paying for itself, along with its therapeutic and rehabilitative values, it was continued. Farm production this last year was definitely increased over the previous year resulting in a savings to the taxpayers. Through the purchase of some new farm machinery it is anticipated that the production will continue to increase at less expense than in the past.


Don T. Holladay, Ph.D.
Superintendent

PINE HILLS SCHOOL
Miles City, Montana

ADMINISTRATION

<u>Performance:</u>	<u>1972-73</u>	<u>1973-74</u>	<u>1974-75</u>
Claims processed.	1175	1027	1019
Requisitions.	143	125	123
Accounts:			
Handled in Helena.	3	5	5
Handled locally.	5	4	4
Warrant transfers.	40	93	107
Purchase Orders:			
Finalized.	179	155	177
Purchase orders held over.	27	19	38
Journal Vouchers.	27	24	17
Collection Reports.	31	24	12
Employees terminated.	37	72	50
Number of individual boy accounts	408	410	379
 New Commitments	 102	 129	 125
Diagnostic evaluations.	61	83	91
Boys returned to Pine Hills School:			
Parole violators	23	41	35
For replacement.	16	14	14
Transferred from other institutions.	8	10	8
 Boys released from Pine Hills School:			
Released	111	120	150
Transferred to other institutions.	48	50	33
By death	0	1	0
Discharged directly from PHS	57	93	93
 Discharged from Aftercare:			
Above satisfactory adjustment	8	5	10
Satisfactory adjustment	45	40	37
Unsatisfactory adjustment	10	10	16
 Recidivism rate	 10.1%	 16.2%	 15%
Average daily population.	127.4	132.5	123.3
Number of boy days in September	3616	3259	3016
Number of boy days in May	4144	4741	4463
Number of boy visitors.	1657	2262	1729
Number of visitors on tours of campus	433	394	428



FY 75 AGENCY ANNUAL REPORT

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Education (03)

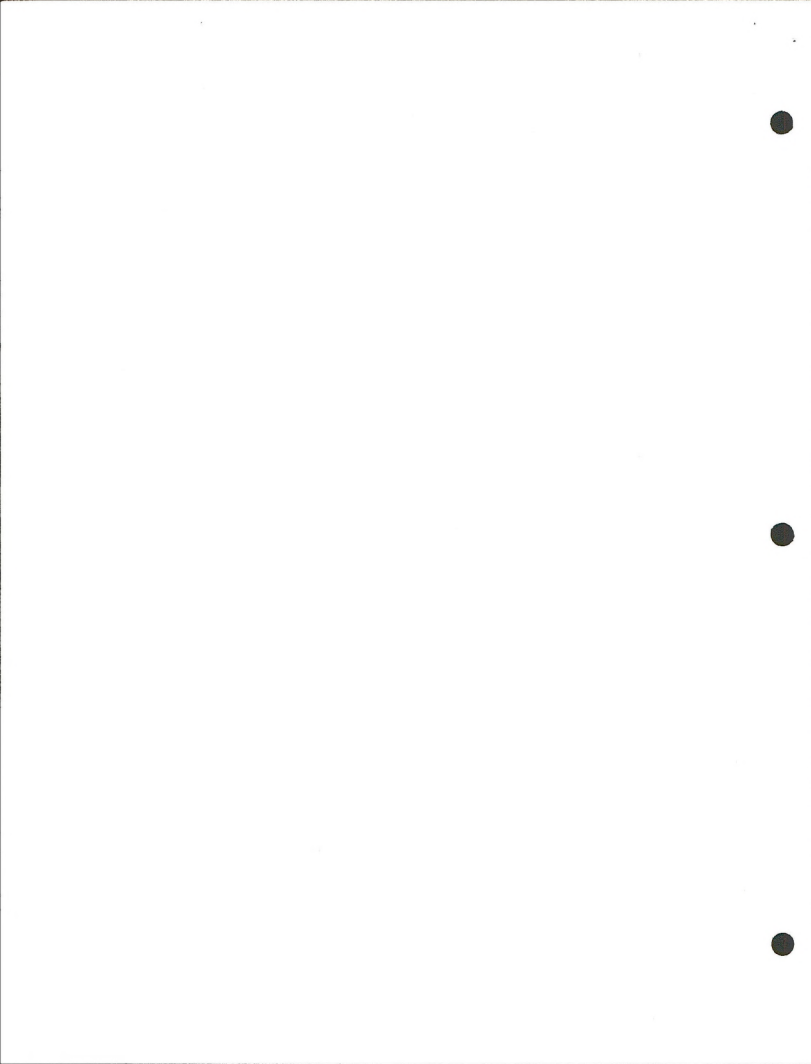
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Page Two

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Clinical Services: An additional Social Worker I was acquired to assist in meeting the demands of the increased number of 45-day evaluations commitments. New offices and location of offices have been changed as a result of the remodeling program providing the Clinical Service Department with a more professional atmosphere conducive to a more successful clinical treatment program. Emphasis continues to be placed on much individual and group type counselling approach.



SHAN RIVER YOUTH FOREST CAMP (6410)

Administration Program (01)

The youth camp managed a conservative budget without severely curtailing services in spite of inflationary costs.

A Community Awareness project funded by the Crime Control Commission and aimed at informing the Montana Criminal Justice System of the youth camp's capabilities and purpose was initiated. The project will include the printing of a camp brochure and direct visits to each of the Montana Judicial Districts.

Radio communications were improved with the purchase of portable radios and adding the institutions designated frequency to the existing base station. This project was funded by the Crime Control Commission and has facilitated immediate communications with work crews and night time security.

Counseling and Supervision (02)

The resident population continued to increase reaching a maximum of 50 at times and averaging 41 for the year. Recidivism rate on juveniles remained near 10%.

A 30 hour staff training on the "Rights of the Incarcerated" and the new Montana Juvenile Code was conducted.

Education and Training (03)

24 residents received high school equivalency diplomas through the volunteer school program. An average of 12 residents attended classes daily.

General Services (04)

Efforts in this program were directed at holding operational costs within our budget without drastically curtailing services in the food service utilities and maintenance areas.

FY 75 AGENCY ANNUAL REPORT

VETERANS' HOME (6411)

Administration Program (01)

Maintained 97.6% average daily population of 100 bed capacity.
Maintained 38.4% average daily population of 40 bed licensed Nursing Home.
Combined efforts with Memorial Foundation in procuring \$2500.00 of patient equipment for the Nursing Wing and therapy room.
Realized a relatively small employee turnover among 55 employees.
Implemented the legislative pay increases which were received with much gratification.
Effectuated changeover to four programs to include Food Service during next biennium.

Care and Services Program (02)

Completed installation of irrigation system.
Expanded farm production of produce, hay, grain and 10 acres potatoes.
Initiated revolving farm operation which will utilize available land and eventually replace old and obsolete equipment with modern machinery derived from the income.
Provided potatoes to other institutions.
Added table and benches to the barbecue and boat launch facilities in Hugo Aronson Park on Flathead River.

Nursing Care Program (03)

Developed therapy program, benefiting from out-of-state training and equipped separate centrally located therapy room.
Coordinated medical care to Domiciliary members who required attention and regular medications.
Continued to maintain a capacity population and, in addition, cared for Domiciliary patients when health required nursing care.

Chen



WARM SPRINGS STATE HOSPITAL

Administration (01)

New store order system for ordering supplies and materials which gives accountability, efficiency and control. Extension of a position control system for control of budgets. Planning and beginning implementation of an automatic timekeeping system.

Planning and programming for data processing capability for patient profile accounts and inventory system.

Care and Treatment (02)

Quality and quantity of treatment personnel was generally increased in all pertinent departments.

Nursing - Increased quality and quantity of personnel. Comprehensive program of continuing education.

Implementation, with pharmacy of Uni-Use Medication System

Medical Electronics - New cardiac care equipment installed and began transmitting cardiograms by telephone to cardiology center in Missoula.

Rehabilitation Therapies - Development of a paid patient employment program to meet the requirements of the U. S. Department of Labor and the Fair Labor Standards Act as a result of Souder Brennan decision.

Social Service - Detailed planning was started for the development of a Regional Unit System for patient care within the institution.

General Services (03)

Renovation of fire damage to General Hospital #27-#28-#29 and Infirmary #17 and #18.

Began construction on 64-bed Patient Dormitory

Renovation of #26 to new pharmacy for use with new Uni-Use Control Modules.

